# Cheyenne County Hospital District dba Cheyenne Manor

561 West 1st North, Cheyenne Wells, CO 80810

# Minutes of Regular Meeting

## Board of Directors Present: Board of Directors Absent:

Marla Hadachek, Chairman Tami Brown, Vice Chairman Doug Tallman, Sec/Treasurer Gabe Roth

Marilyn Ward

**Call to Order:** Chairman Hadachek called the meeting to order at 3:00 pm

**Verification of Quorum:** Chairman Hadachek verified a quorum

**Adoption of Agenda:** Brown made a motion to adopt the agenda, Ward second, all aye, motion passed unanimously

**Approval of Minutes:** Brown made a motion to approve the minutes, Roth second, all aye, motion passed unanimously

**Public Comment:** Charla Booker present

**Department Heads Report:** Chairman Hadachek thanked the Department Heads for their reports

**Financial Review:** Chairman Hadachek thanked NHA Wells and Charla Booker for the Financial Review. Review is on file at Cheyenne Manor.

**Administrators Report:** Chairman Hadachek thanked NHA Wells for the Report. Report is on file at Cheyenne Manor.

**Unfinished Business: a. Audit Report:** Jessie Seibert, CPA from Hoelting & Company gave a review of the last audit via teleconference.

1. **On Call Phone/NHA phone:** Brown made a motion to reimburse NHA Wells and DON Pelton $90.00 per month for use of their personal phone for all on call duty hours, Tallman second, all aye, motion unanimously
2. **Reaffirmation Emergency Preparedness:** BOD signatures redquired
3. **Wireless Upgrade:** Roth made a motion to upgrade our wireless system at a cost of $3712.50 for 1 year pending further approval by BOD, Ward second, all aye, motion passed unanimously
4. **Scholarships:** Brown made a motion to proceed with the 2025 Cheyenne Manor Helping Hands Scholarship Program for Area HS Seniors ($500 and $1,000),

Ward second, all aye, motion passed unanimously

1. **Lawn Maintenance Outsourcing:** discussion was had and further

research is needed

**New Business: a. Amazon Credit Card:** Tallman made a motion to apply for an Amazon Prime credit card with a $5,000 limit, Brown second, all aye, motion passed unanimously

**b. Flex Spend Account:** Ward moved to offer a Flex Spend Account for employees who are eligible for Cheyenne Manor health insurance, Brown second, all aye, motion passed unanimously

## Executive Session: none

**Next Meeting:** May 28, 2024 @ 3:00 pm

**Adjournment:** Brown made a motion to adjourn at 5:20 pm, Ward second, all aye, motion passed unanimously